

**GOVERNMENT OF MEGHALAYA
EDUCATION DEPARTMENT**

No.EDN.48/2020/Pt-I/29

Dated Shillong, the 20th July, 2020

NOTIFICATION

Subject: Protocols and Modalities for issuing of forms and submission of forms for admission to various courses in Higher Secondary Schools in the state of Meghalaya.

In compliance to ensuring observance of strict protocols as issued by the Government of Meghalaya in the Health and Family Welfare Department, the following advisory is issued for strict compliance by all the institutions for admission process to various courses in the state of Meghalaya for admission **Higher Secondary Schools** in the academic year 2020-21.

1. **For Urban Areas:** All admission forms/prospectus will be issued via online and it should be free of cost.
2. **For Rural Areas:** All admission forms/prospectus will be issued via blended options of online and off-line mode and it should be free of cost.
3. **Submission of forms:** A Blended option of online and offline submission will be adopted. Online submissions can be made as soon as documents are available with the applicants. For offline submissions the following steps shall be adopted:
 - i. Institutions shall collect the admission forms in a staggered manner as well as limiting number of persons up to a maximum of only 200 students per day. Separate sessions may be designed if there is a rush in submission of forms.
 - ii. In case of an unanticipated rush, institutions may also devise innovative methods to collect the admission forms e.g. using alphabetical order of names of student applicants (A-D, E-H etc range can vary accordingly) or by method of segregation of gender of the students submitting the forms and by allotting respective time schedule during working hours.
4. Payment of fees with respect to the institutions should only be made via online or off-line mode using various online or offline bank transfer/payment portals authorized by RBI. Institutes to provide dedicated bank account numbers along with other details such as bank name, branch, IFSC code either to be mentioned in the application form or displayed in the website.
5. The payment of fees can be made offline in cases where the students are from remote areas (only) where this mode is the only viable option. Cash/Cheque payment may be accepted again such areas after ensuring all protocols and social distancing norms are strictly followed.

6.

| Sl.no | Stream | Last Date of Submission of forms | Declaration of 1 st List results + Waiting list |
|-------|----------|----------------------------------|--|
| 1. | Class XI | 29/7/2020 | 31/7/2020 |

7. The second phase of admissions will be open again from 8th August, 2020 onwards and the same modalities as mentioned above ensuring that all protocols and maintaining social distancing norms are strictly followed.

Note: Payment of fees to the respective streams/courses will be open for 7 days from the date of announcement of result for admission.



D.P. Wahlang, IAS
Principal Secretary to the Government of Meghalaya,
Education Department.

Memo No.EDN.48/2020/Pt-I/29-A

Dated Shillong, the 20th July, 2020

Copy to:

1. P.S. Hon'ble Chief Minister, Government of Meghalaya, for his kind information.
2. P.S. Hon'ble Minister of Education, Government of Meghalaya, for his kind information.
3. P.S. Chief Secretary, Government of Meghalaya, for his kind information.
4. The Principal Secretary to the Government of Meghalaya, Education Department, for information.
5. All Deputy Commissioners, Meghalaya, for information.
6. Director of School Education & Literacy/Director of Higher & Technical Education, Meghalaya, for information.
7. Director of Educational Research & Training, Meghalaya, for information.
8. Director of Information & Public Relation, with a request to publish the order in all local newspaper.
9. Web Administrator, Department of Education, DHTE for uploading on the website.

By Orders etc.,



Principal Secretary to the Government of Meghalaya,
Education Department.